***Job Description***

***Position Title: Senior Technician***

***Division/Section: Radio 2AP***

***Salary Grade: A12 - $34,438.00 per annum***

***Location: MCIT Broadcasting Services Building, Mulinuu***

***Date:***

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| **Overview of Ministry** |

More information can be found on our website at www. *[mcit@mcit.gov.ws]*

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| **Purpose of Position** |

To ensure the most efficient and effective technical support is rendered for the successful delivery of an entertaining, educational and informative on-air radio service.

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| **Key Relationships** |

***Responsible to: Principal Technician Officer***

***Responsible for: Technician Officer***

***Functional relationships:***

*Internal:*

*External:*

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| **Key Responsibilities** |

**Key Responsibilities 1: Transmission Engineer Tasks**

* Attend to faults both on the high-powered transmission equipment and on studio equipment.
* Performance of Immediate Restoration of service

**Key Responsibilities 2: Sound Engineering Tasks**

* Maintain and operate outside broadcast equipment for live coverage of Government functions, sporting events, church services, radio-thons, Teuila festivals, Independence Celebrations, and any other live coverage.
* Install and man hired Public Address systems for sound re-enforcement to functions and special events
* Perform digital recordings of radio programs, advertisements, musicals and any other recording as directed from time to time

**Key Responsibilities 3: AV Engineer Tasks**

* Perform major studio and transmission installations and repair work
* Carry out daily preventative maintenance on all transmission and studio equipment
* Attend to emergency faults on a daily call-out basis
* Identify faults on all equipment which require a smooth supply of spare parts

**Core Competencies/Selection Criteria**

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| **Skills and Abilities** | ***Electronic skills***   * Ability in operating electronic broadcasting control and production systems |
| ***Building and sustaining relationships***   * Facilitates cooperation and fosters teamwork through reciprocal sharing of information with key stakeholders. * Capitalizes on diversity and supports interactions from different perspectives to enhance interactions at the divisional level. * Possesses a strong grasp of the key issues and presents a convincing and balanced rationale. |
| ***Delivers / achieves results / outcomes***   * Explores ways to improve effectiveness by harnessing technology and implementing continuous improvement activities. * Responds flexibly to changing circumstances, deploys resources wisely, and identifies optimum resourcing combinations. * Adopts a planned approach to the management of programs, defines high-level objectives, and supports translation into implementation strategies. * Supports a culture of achievement and ensures planned projects / targets are monitored to achieve expected outputs. * Strives for quality and ensure compliance with regulatory requirements. |
| ***Communication and Presentation skills***   * Communicates clearly in written and verbal * Ability to effectively communicate in both the oral and written Samoan and English languages. * Skill in pronunciation of foreign and technical names, places and titles * Knowledge of Musical history, composition and composers |
| **Personal Attributes** | ***Commitment / Personal Drive***   * Pursues work with energy and drive. * Persevere to achieve goals in the face of resistance and setback. * Consistently meets goals and pushes for results. |
| ***Integrity***   * Widely trusted and seen as a direct and truthful individual. * Presents truthful information in an appropriate and helpful manner. * Work in a professional manner despite personal preferences. * Guided by the Samoan Public Service Values of honesty, impartiality, service, respect, transparency, accountability, efficiency and effectiveness. |
| ***Intellect and Judgment***   * Applies intellect and knowledge to weigh up complex information and identify critical factors and issues. * Explores options in full and makes sound decisions under pressure. * Handles concepts and complexity comfortably and can communicate and summarize them effectively to others. * Knowledge of World and Local current affairs, and ability to translate world news into Samoan. |

**EXPERIENCE AND PAST WORK PERFORMANCE (Knowledge)**

* Minimum of 5 years of work experience in Radio Electronics or a related field
* Ability in operating electronic broadcasting control and production systems.
* Must be a Qualified or Experience Rigger

**Qualifications (Academic/Training)**

* Must have minimum qualification of a Diploma in Radio Electronics or other related qualification from a recognised institution